



**Inter Club Council Minutes [DRAFT]
April 18, 2018
1:30 pm, Student Council Chambers**

<http://www.deanza.edu/clubs> <http://www.facebook.com/deanzaicc> I <3 Clubbing @ De Anza

1. Call to Order

ICC Chairperson, Rex Zhang, called the meeting to order at 1:35pm

2. Approval of the Minutes February 28, 2018

Auto Tech moved and seconded by CSSA to approve Minutes of February 28, 2018. There were no objections to approve the Minutes of February 28, 2018. The motion to approve the Minutes of February 28, 2018 was passed by consensus.

3. Approval of Today's Agenda- April 18, 2018

VSA moved and seconded by TSA to approve Today's Agenda. There were no objections to approve the Agenda. The motion to approve Today's Agenda was passed by consensus.

4. Clubs who were late signing up for or changed Date/Time of Original Welcome Week Info Tent will be fined \$25 that will be transferred to ICC #44-4320: (4)

Auto Tech, Developer's Guild, Iranian Student Association, Medical Outreach Association

5. Club(s) on Probation: (10)

Missed Welcome Week: (10)

Chemistry Club, CSSA, Competitive Programming, Environmental Club, Filmmakers Union, IDEA, M.E.Ch.A., International Student Volunteers, ETC, The Helping Hands (Clubs must attend the ICC meetings on April 18th, April 25th, and May 2nd to get off of probation)

6. Inactive Club(s) (1) Environmental Club – email sent by advisor on 4/17/18

7. Clubs on Trial (4)

Building Teamwork Through Basketball, Christians on Campus, D.R.E.A.M. Campus Ministry, Neuroscience Club must have attended a New Club Orientation Mtg. by Tues. May 2nd by noon.

8. Number of Active Clubs: (59)

9. Calendars

9.1 ICC/Club Calendar of Events as of 4/17/18

Information is from the Event Planning Request Form

(**New Information in Bold**/ * Money collected)

April 19th; Club Karaoke, 11:30 am- 1:00 pm, Patio

April 26th; Club Day, 11:00 am – 1:00 pm, Main Quad

9.2 DASB Calendar of Events as of 4/17/18

Information is from the Event Planning Request Form

(**New Information in Bold**/ * Money collected)

10. ICC/Club Account Balance Status as of 4/16/18 (New Information in Bold)

ICC Events Award Account	(#41-54600)	\$4,050.00
ICC Allocation-New Club Account	(#41-54720)	\$ 600.00
Club/ICC Allocation Account	(#41-54730)	\$3710.21
ICC Fundraising Holding	(44-4285)	0
ICC Capital	(#44-4290)	\$5,181.44
ICC Inactive Hold	(#44-4300)	\$13,273.28
ICC Scholarship Account	(#44-4310)	\$19,671.32
ICC	(#44-4320)	\$3,647.77

11. ICC will transfer account balances from these clubs back to Club/ICC Allocation

Account #41-54730:

De Anza Network	#41-54449-4010 (supplies)	\$46.49
De Anza Network	#41-54449-4060 (printing)	\$75.00
FOS	#41-54236-4010 (supplies)	\$15.51
M.E.Ch.A	#41-54350-4010 (supplies)	\$.23
M.E.Ch.A	#41-54350-4013 (promotional)	\$42.50
Total		\$179.73

12. Club Constitution Updates

None

13. Roll Call

	Present	Absent	Probation Present	Probation Absent
4 Elements Hip Hop Club	X			
Academic Quiz Bowl		X		
Anime Club	X			
Auto Tech Club	X			
Badminton Club		X		
Cheer and Dance Team	X			
Chemistry Club				X
Child Educators & Advocate Association	X			
Chinese Students & Scholars Association (CSSA)			X	
Clean Energy Club		X		
Click the World	X			
Competitive Programming Club				X
Data Science Club		X		
DECA	X			
Developers' Guild		X		
Explorer's Nest		X		
Fellowship of Overseas Students (FOS)	X			
Filmmakers Union (DAFU)			X	
Go and Chess Club	X			
G.R.A.N.D	X			
Green Union Conservation Club		X		
Hello World! Code Squad	X			
Hong Kong Student Association	X			
IDEA			X	
Inioy Cultural Club	X			
Interact	X			

	Present	Absent	Probation Present	Probation Absent
International Student Volunteers (ISV)			X	
InterVarsity Christian Fellowship at De Anza	X			
Iranian Student Association		X		
Japanese and American Association (JAA)		X		
Job Fair	X			
K-Pop Dance Club	X			
Koala Tree	X			
Korean Student Association (KSA)	X			
M.E.Ch.A				X
Marketing Club	X			
Math Club		X		
Medical Outreach Association	X			
Muslim Students Association (MSA)	X			
NAMI-DA on Campus Club		X		
Outdoor Club of De Anza College	X			
Permas Indonesian Students Organization (PISO)	X			
Physics Club		X		
Political Revolution (DAPR)	X			
Pop Music Club	X			
Psychology Club	X			
PUSO (Pilipino Unity Student Organization)	X			
Red Cross (DARC)	X			
Second Journey	X			
Shotokan Karate Club	X			
Statistics Club (DASC)	X			
Student Nurse Organization	X			
Taiwanese Association of De Anza	X			
The De Anza Network (The Network)	X			
The Engineering Technology Club				X
The Helping Hands				X
The Pacific Bridge	X			
UNICEF De Anza		X		
Vietnamese Student Association (VSA)	X			
TOTAL	37	13	4	5
Club(s) on Trial				
Christians on Campus	X			
D.R.E.A.M. Campus Ministry	X			
Neuroscience Club		X		
Building teamwork through Basketball		X		
TOTAL	2	2		

14. Business

14.1 ICC Elections - ICC Chair of Marketing

ICC Elections were held for ICC Chair of Marketing. Each of the two candidates had up to 3 minutes for a speech, then given 2 questions with 1 minute to answer each question followed by 1 minute of summary speech. Questions were taken from the clubs, and the ICC Officers. A total of 37 clubs, and 3 ICC Officers were present and eligible to vote setting the majority vote at 21.

Voting result for ICC Chair of Marketing

Grace Deng (34 Votes) “Edward” Le Hoang Huy Truong (4 votes)

Congratulations to Grace Deng for being elected as the new ICC Chair of Marketing for Spring 2018-Winter 2019.

14.2 Club Budget Request

4 Elements moved and seconded by CSSA to approve Marketing Club's request of \$70.00 from Club/ICC Allocation Account #41-54730 to Marketing (#41-54168-4010) \$20.00 for Supplies (nametags, poster boards, tape, scissors), and (#41-54168-5745) \$50 for advertisement (FB, Instagram). There were no objections to end discussion. There were no objections to approve budget. The motion to approve Marketing Club's request of \$70.00 was passed by consensus.

Anime moved and seconded by Auto Tech to approve Job Fair Club's request of \$1000.00 from Club/ICC Allocation Account #41-54730 to Job Fair (#41-54614-4010) \$250.00 for Supplies (200 cts. of name tags with lanyards, tape, balloons and strings, 200 cts. of cards), (#41-54614-4013) \$100.00 for Banner, (#41-54614-4060) \$250 for Printing (1000 cts. of flyers and 50 cts. of posters), (#41-54614-5745) \$400 for advertisement (FB, Google, Snapchat & Instagram Ads.). There were no objections to end discussion. There were no objections to approve budget. The motion to approve Job Fair Club's request of \$1000.00 was passed by consensus.

FOS moved and seconded by DECA to approve VSA's request of \$143.00 from Club/ICC Allocation Account #41-54730 to VSA (#41-54461-4060) \$143.00 for Printing (tickets, flyers, and posters for Cultural Show on May 11th, 2018). There were no objections to end discussion. There were no objections to approve budget. The motion to approve VSA's request of \$143.00 was passed by consensus.

Interact moved and seconded by HKSA to approve G.R.A.N.D.'s request of \$150.00 from Club/ICC Allocation Account #41-54730 to G.R.A.N.D. (#41-54640-4013) \$150.00 for Banner (for club day and future events). There were no objections to end discussion. There were no objections to approve budget. The motion to approve G.R.A.N.D.'s request of \$150.00 was passed by consensus.

Hello World! moved and seconded by IDEA to approve SNO's request of \$1000.00 from Club/ICC Allocation Account #41-54730 to SNO (#41-54430-5214) \$1000.00 for Technical & Professional Services (Nursing Pinning Ceremony on 6/28/18: \$300 - Key Note Speaker & \$700 - VPAC Professional Services Fees). There were no objections to end discussion. There were no objections to approve budget. The motion to approve SNO's request of \$1000.00 was passed by consensus.

The Club/ICC Allocation Account will have a balance of \$1,347.21.

14.3 Club Day

Club Day is on Thursday, 26th of April from 11 am to 1 pm in the Main Quad. Angela reviewed the Club Day Guidelines.

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Club Day is mandatory for clubs to attend.

Alternative date in case of rain

Date: Thursday, April 26, 2018

May 3, 2018

Time: 11:00 am - 1:00 pm

**** Please remember to check in by 11 am at ICC Tent in front of Fountain and check out starting at 1:10 pm with one of the ICC Officers in Blue ICC T-shirt or ICC Secretary who will be wearing a black t-shirt.**

Location: Main Quad

9:00am – 10:30am Blow up (5) Balloons (clubs need to have at least 2 club members) **(Optional)**

9:00am – 11:00am Set Up Club Tables (1 Table/2 Chairs)

10:30am – 11:15am Check in at ICC Tent

1:00pm Club Group Photo on Library Steps

1:10pm – 1:30pm Clean up (Put away tables and chairs, remove trash from your area)
Check out (find an ICC Officer in **Blue ICC T-shirt** to check your club area)

Clubs must CHECK OUT before leaving; failure to do so will result in a \$25 fine.

\$100: Award for Clubs

- Best Decorated Club Table (3 awards)
- Best Spirited (3 awards)
- Best Group Performance (song/dance/skit/poem etc.) (4 awards)
2- for Performing Club's Purpose
2- for Non-Performing Club's Purpose

SIGN UP FOR A PERFORMANCE TIME AT THE ICC MEETING OR BLUE BULLETIN BOARD BEHIND BLUE PHOTO SCREEN– Ask for Sign Up Sheet. PERFORMANCES CAN BE A DANCE, SINGING, CHANTING, POETRY READING, SPORTS EXHIBIT, DEMONSTRATION, SKIT, OR GAME ACTIVITY THAT IS PERFORMED BY CLUB MEMBERS OR INVOLVES AUDIENCE.

Please present your music in a USB flash drive to the DJ for your performance.

FINES OF \$25 IF CLUB LEAVES TABLE/CHAIR OR FAILS TO PERFORM. A DOUBLE FINE OF \$50 WILL BE GIVEN TO CLUBS WHO COMMIT BOTH OFFENSES.

Reminder!! Print Club Handouts before Club Day

Have Club Room File Drawer Key 😊

Please Check-in 5 minutes before your performance at the ICC Tent

Tables and chairs are provided. Each club is limited to one (1) table and two (2) chairs.

CHOICE OF LOCATION IS ON A FIRST COME BASIS.

Each club will need to provide:

- Volunteers to set up and return one (1 table and 2 chairs available at the Flag Pole or Fountain Area)
- Club sign and decorations.
- Food items need to be wrapped. Don't bring candy that will melt on a warm day.
- Club Banner, Sign or Poster with the Club Name
Please assist other clubs who may ask for help with their table/chair.

Reminder - No homemade food or loud music. If a club cannot participate in Club Day, a written note must be submitted at least twenty-four (24) hours prior to the event. Please check in at the ICC Info Table when you set up and when you leave. Clean up your immediate area. Club(s) will be charged a \$25 fine if the area is not cleaned up or if you leave your table or chairs.

CLUB(S) ON TRIAL

- Will have to share their table with another prospective club. Set up in front of the Administration Building near the Flag Pole. Check in at the ICC tent first before setting up.

15. Reports

OFFICER'S REPORT

Rex Zhang, ICC Chairperson, Phone: (650) 733-3810 Email: ICCChairperson1819@gmail.com
Office Hours: Wednesdays and Fridays 10:30am-11:30am or by appointment

1. Welcome to Spring quarter! We will start attending your club meetings recently and hope to see you there!
2. If you haven't, please sign up for the High School Open House on April. 28th, Saturday! Enrollment is now a issue with De Anza and we are really looking at you guys attracting more students to save our services.
3. We are still new officers and if there is anything you want us to improve, feel free to tell us!

Nway Aung, ICC Chair of Finance Phone: (408) 745-9185, Email: ICCFinance1819@gmail.com
Office Hours: Mondays and Wednesdays 12:00pm - 1:00pm

1. Hope your Spring Quarter is going great!
2. Just a reminder for clubs on trial to have a club orientation with us! And remember to bring your Financial Roster (Blue Form)
3. Thank you for coming and I look forward to working together with you guys this Spring Quarter.

Angela Lei, ICC Chair of Programs, Phone: (650) 476-6439 Email: ICCPrograms1819@gmail.com Office Hours: Tuesdays 1:20 pm-3:30 pm

1. Club Karaoke will hold on Thursday, April 19th from 11:30am to 1:00pm on Campus Center Patio. Welcome to join us and win the In & out gift card.
2. Club Day will happen on Thursday, April 26th (May 1st if rain) from 11am to 1pm.
3. If you haven't filled out an Meeting room form, make sure you do that. If you have events going on, also fill out event planning form in advance.
4. If you guys have Club Events, let us know and we will be there!

ICC Advisor: La Donna Yumori-Kaku

1. Welcome and Welcome back to the ICC for Spring Quarter, 2018!

I look forward to working with you! Please contact me through my office hours, email or by phone. If I am not in the ICC Office for my office hour, then come to the Office of College Life Office.

2. Spring Welcome Week – Thank you clubs for your support! We helped 399 students!

3. Spring Quarter Club Meeting Room Requests – Please submit a Meeting Room and Dining Room Info Table Request Form (Lavender Form) to reserve a room. The forms will be processed in the order received. Please don't assume that your club can use an empty classroom or Sunken Garden etc. Please allow 10 working days.

4. Club Events: PLEASE SEE ME before or when you turn in your Special Event Facility Request Form (Yellow Form) so I can review the form to avoid any delays with your request. It just takes a few minutes to review. I can also provide FREE parking permits for your speaker(s). Sign up for an appointment, call, or email me.

5. Club Meeting Flyer: Please create a Club Meeting flyer and give it to the College Life front desk or the ICC officers for posting in the Club glass display case.

6. Club Flyers to post in Glass Display Case are due no later than Thursday afternoon to Office of College Life. The student employee will post on Friday. Limit 10 flyers (no longer than 8.5" X 11")

7. High School Day: High School Student and Parent Open House Saturday, April 26, 2018 at the Sunken Garden. Setup begins at 8:30am. Event will be held 9:00AM – 1:00PM. Limit of 2 people per club. Free Lunch. Win \$50 Drawing! Deadline Friday April 20, 2018.

New ICC A-Frames: We have 2 Outdoor A-Frames in the Main Quad and over by the Flint Center Entrance.

16. Announcements

None

17. Adjournment

Rex, the ICC Chairperson, adjourned the ICC Meeting at 2:30 pm.

Respectfully submitted

Arjun Shyam

ICC Secretary