ICC Representative Meeting

Wednesday October 6th
1:30-2:30 PM PST

Inter-Club Council | 2021-2022

Club Day

Club Day - Schedule

- Club Day RSVP Form (for Club Breakout Room & Main Room Presentation order): https://forms.gle/WPQLH1DH4S61ck6C6
- Zoom Registration (for ALL ATTENDEES, to get Zoom link): https://fhda-edu.zoom.us/meeting/register/tJYkcOGpqDlrE92yhD2zYFcl7GUQEuRoVEjp

Club Day - Schedule

- 3:45-4:00 PM Set up & Prep for presenters
- 4:00-4:20 PM Opening
    - President Holmes
    - ICC Advisor & Officers
    - DASG
    - Mentors @ De Anza
- 4:20-5:55 PM Main Program
    - Breakout rooms open (ONLY clubs that have completed RSVP form will have a designated room; have AT LEAST ONE CLUB REP staying in breakout room
    - Main Zoom: club presentations (in alphabetical order based on RSVPs)
- 5:55-6:00 PM Closing

All times PST - Chat also open for Club-related announcements & links

Club Day - Presentations (4:20-5:55 PM) (as of 10/6 12pm)

- Active Minds at De Anza (P)
- Art Guild, De Anza (V)
- Chess Club (P)
- Christian on Campus (V)
- College Leap @ De Anza (P)
- Competitive Programming Club (P)
- DECA (V)
- Developer's Guild (P)

- Entrepreneurs and Technology (P)
- InterVarsity Christian Fellowship (V)
- K-Pop Dance (P)***
- LGBTQ+ Alliance, De Anza (P)
- Medical Outreach Association (P)
- Music and Volunteering (V)
- Palgorithm (P)
- Zero Waste & Climate Awareness (P)

RSVP'd but staying in breakout room: Business Information Technology (BIT)***; Cryptography; Google Developers; Red Cross, De Anza (DARC); Taiwanese Association of De Anza***; Vietnamese Student Association; Visual Music League***

***CLUB INACTIVE - need to reactivate for breakout room

Steps to Reactivate

1. Create or update Club Constitution
2. Fill out Club Petition
   a. Typed without signatures of members okay
3. Update Club Financial Roster
   a. MUST have signatures
4. Schedule an Orientation with ICC Advisor
5. Attend ICC Meetings every other Wednesday

See Guide to Starting New Clubs or ICC Website

Complete steps 1-4 for Club Day breakout room (orientation can be scheduled for after Club Day but BEFORE 10/20 Rep meeting)

Club Awards - PROMO

- Create a promotional flyer, image or video post to promote your club's "booth" at Club Day! Post this on your social media and/or share with your email list, and then send what you create to ICC Advisor: arreolamaritza@fhda.edu.
- It must include the event info and registration link, and name of your club (e.g. "Hang out with (your club here) at Fall Club Day!").
  - Link can be in caption/referenced ("link in bio")
- Submitting will enter your club into the drawing for one of the 3 awards. Clubs can have up to 1 entry for this award.

Promo Examples

Club Awards - ENGAGEMENT

- **Get students to attend your "booth" and name you as a club they checked in with!** We'll have an online form live during the event where attendees will be asked to name the clubs that they interacted with at Club Day, so encourage attendees to fill it out!

- Attendees can submit for as many clubs as they interact with, but just once per club. **Each unique submission counts as an entry for this award, and clubs can have as many entries as are submitted for this form.**

Financial Info

Financial Info

- Club Awards
  - Club Day & Perfect Attendance
- [Financial Roster](#)
  - Required with any changes to club leadership (advisors and/officers)
  - MOST clubs still need to submit their updated roster for 2021-2022
  - MUST be signed (let us know if you're having issues with this)
- Financial Orientation
  - TBD, each club needs to complete

Vacant ICC Chair Positions

Vacant ICC Chair Positions

- Openings
  - ICC Chairperson (C)
  - ICC Chair of Club Affairs (CA)
  - ICC Chair of Equity (E)
- Application Process
  - Deadline: October 27th by 9:00 AM PST
  - C & CA: Invitations for elections sent that afternoon
    - Elections held during Nov 3 ICC Meeting
  - E: Invitations to interview sent 10/27 afternoon
- Links: Chairperson & Club Affairs | Equity

Vacant ICC Chair Positions

- **Chairperson**
  - Official spokesperson of ICC
  - Presiding overall meetings
  - Represent ICC in Shared Governance
- **Chair of Club Affairs**
  - Oversee club affairs, including new clubs on trial (with support of Chairperson)
- **Chair of Equity**
  - Liaison between ICC & campus Equity programs
  - Advocate & educator around equity issues related to clubs

Vice Chair Positions

- The following positions have Vice Chair openings
  - Vice Chair of Finance
  - Vice Chair of Programs
  - Vice Chair of Marketing
- Reach out to the chairs if interested!
  - ICCFinance@fhda.edu
  - ICCPrograms@fhda.edu
  - ICCMarketing@fhda.edu

Return to Campus

Return to Campus

- Still in conversation with Facilities re: logistics
- Any student meeting on campus for club-related activities are held to same standards as dictated by the campus (See Return of Campus page on website)
  - Vaccination
  - Masks (regardless of vaccination)
  - Social distancing (3-6 ft depending on setting/activity)
- We strongly encourage **outdoor** settings for gatherings
- OCL and ICC expect clubs to follow same guidelines if meeting off-campus

Forms: Club Website & Club Day RSVP

Forms (REQUIRED FOR ALL CLUBS)

- Club Website Update Form:
  https://forms.gle/FSMwLsVTuuTjUqF36
- Club Day RSVP Form:
  https://forms.gle/PZoWfcCVVas8P5pr7

Questions?

- ICC Advisor: Maritza Arreola arreolamaritza@fhda.edu
- ICC Chair of Finance: Hongjie Zhou ICCFinance@fhda.edu
- ICC Chair of Programs: Ken Li ICCPrograms@fhda.edu
- ICC Chair of Marketing: Fatima Ahmed ICCMarketing@fhda.edu
- ICC Secretary: Alicia Kong ICCSecretary@fhda.edu