



FOOTHILL-DE ANZA
Community College District

Book	Board Policy
Section	Chapter 5 - Student Services (including former Article 5 - Students)
Title	Admissions and Concurrent Enrollment (formerly Admissions Policy)
Number	BP 5010 (formerly BP 5000)
Status	
Legal	Education Code Section 48800 Education Code Section 48800.5 Education Code Section 66201 Education Code Section 76001
Adopted	January 4, 1999
Origin	Legally required policy being reviewed due to a request from APM for a dual enrollment policy. Recommendation to replace current policy language from 1999 with updated CCLC language. Needs to be modified based on district practice. Is there any old language we want to retain?
Office	College Presidents
Upload	February 18, 2015

~~1. Consistent with California law, the colleges shall admit as a student any California resident possessing a high school diploma or the equivalent thereof.~~

~~2. The colleges may admit as a student any of the following categories of persons pursuant to the criteria and conditions set forth herein and in any related administrative procedures enacted herewith.~~

~~(a) Any non-resident possessing a high school diploma or the equivalent thereof.~~

~~(b) Any apprentice, as defined in Labor Code section 3077 who is capable of profiting from the instruction offered.~~

~~(c) As a special part-time student, any elementary or secondary public school student who would benefit from advanced scholastic or vocational work offered at the college in addition to the courses he/she takes in elementary or secondary school, upon recommendation of the principal of the school that the pupil attends and with parental consent, but only for up to 12 semester units or the equivalent thereof. Credit for courses completed shall be at the level determined to be appropriate by the school district board and this Board. Notwithstanding any other provision herein, any such special part-time student shall nonetheless be required to undertake courses for instruction of a scope and duration sufficient to satisfy the requirement of law.~~

~~(d) As a special full-time student, any elementary or secondary public school student who by petition has obtained the approval of his/her own school district governing board to so attend on the ground that the pupil would benefit from advanced scholastic or vocational work that would thereby be available, if the College President determine that the pupil could benefit from the course(s) or class(es) sought.~~

~~(e) As a special full-time student, any pupil not attending public school, if the College President determines, upon petition by the parent or guardian of the pupil, that the pupil would benefit from advanced scholastic or vocational work that would thereby be available, but only as to such courses or classes.~~

~~Notwithstanding any other provision here, any special full-time student admitted pursuant to subsections (d) or (e) shall nevertheless be required to undertake courses of instruction of a scope and duration sufficient to satisfy the requirements of law.~~

~~(f) As a special student in a college summer session, any student, with parental consent, whose admission to summer session is recommended by the principal of the school which the student attends, who has demonstrated adequate preparation in the discipline to be studied, and who has availed himself or herself of all opportunities to enroll in an equivalent course at his or her own school. Special summer session students shall receive credit for the community college courses he or she completes, in a manner determined to be appropriate by the governing board of the school district and this Board.~~

~~Notwithstanding any other provision herein, the College District, the colleges, and their respective employees and officers assume no duty to supervise any minor student admitted under this policy.~~

~~(g) As provisional students only, any other person who is over 18 years of age and who is capable of profiting from the instruction offered, whose attendance is not on a part time basis or in classes and programs established for adults pursuant to Education Code section 78401.~~

~~3. For the purposes of policy number 5000, “capable of profiting from” and “would benefit from” college instruction or classes means that based on the information available in the application or petition documents it reasonably appears more likely than not that the applicant would benefit intellectually or socially from his or her participation in the proposed classes, courses or programs.~~

The District shall admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:

- **Any person over the age of 18 and possessing a high school diploma or its equivalent.**
- **Other persons who are over the age of 18 years and who, in the judgment of the [CEO] or his/her designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.**
- **Persons who are apprentices as defined in Labor Code Section 3077.**

The District may deny or place conditions on a student's enrollment upon a finding by the Board or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

NOTE: This policy language is legally required in an effort to show good faith compliance with the applicable federal regulations.

The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The [CEO] shall establish procedures for evaluating the validity of a student's high school completion.

NOTE: Admission of high school and younger students is not mandated by law. However, if the District wishes to do so and there is agreement with the school district(s), this board policy should identify students who may be admitted (generally by age or grade level) and the status (special part-time [Education Code Section 48800], or special full time [Education Code Section 48800.5]).

Districts may also make a statement regarding summer school attendance. Examples of such policies are listed below.

Boards that admit special part-time or full-time students must comply with the requirements of Education Code Section 76001(b) regarding findings and reasons for denying any such request by pupils who are identified as highly gifted. Language is included below. Apportionment for the concurrent enrollment of high school students can only be claimed if the enrollment meets the criteria of Education Code Section 76002. Language is included below.

Admission – Any student whose age or class level is equal to grades [insert grade levels] is eligible to attend as a special part-time student for advanced scholastic or vocational courses.

Any student whose age or class level is equal to grades [insert grade levels] is eligible to attend as a special full-time student.

Any student enrolled in [insert grade level] may attend summer session.

The [CEO] shall establish procedures regarding ability to benefit and admission of high school and younger students.

Denial of Requests for Admission – If the Board denies a request for special full time or part time enrollment by a pupil who is identified as highly gifted, the board will record its findings and the reason for denying the request in writing within 60 days.

The written recommendation and denial shall be issued at the next regularly scheduled board meeting that occurs at least 30 days after the pupil submits the request to the District.

The [CEO] shall establish procedures regarding evaluation of requests for special full time or part time enrollment by a pupil who is identified as highly gifted.

Claims for State Apportionment for Concurrent Enrollment – Claims for state apportionment submitted by the district based on enrollment of high school pupils shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

The [CEO] shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.

NOTE: Nonresident students, including international students, are addressed in BP 5020 titled Nonresident Tuition. The District is not required to admit nonresident students, and thus is not required to admit international students. However, if the District admits nonresident students, it should not exclude international students as a matter of policy based on that status alone, because the district has no authority to discriminate on the basis of national origin.

Approved 1/4/99