

**GUIDED PATHWAYS INITIATIVE
PROPOSAL FORM**

Complete this form for initiative and funding approval decisions on Guided Pathways proposals. Submit the completed form and accompanying documentation to Kim Palmore and Lydia Hearn with a request for a briefing meeting **at least seven days in advance of the planned Core Team Presentation date.** 2021-22 submission deadlines vary per team; Core Team presentation opportunities are available the first and third Tuesdays of each month from 2:00 -3:30pm.

Team Name	Intersegmental
Date	8/17/2021
Team Specialty	Math and English Language Arts
Initiative Name	Outreach to and Partnering with High Schools
Team Leads	Jayne Brown
Initiative Lead	Vinh Nguyen/ Fatemeh Yarahmadi/Jasmina Topalovic/Julie Wilson
Contact Information	nguyenvinh@fhda.edu , yarahmadifatemeh@fhda.edu , topalovicjasmina@fhda.edu , wilsonjulie@fhda.edu
Resources / Initiative Team Members	Vinh Nguyen/ Fatemeh Yarahmadi/Jasmina Topalovic/Julie Wilson

Associated Initiatives / Prior Decisions

N/A

Alignment to Objectives

This is a collaborative effort to increase skill sets and channel resources for high school students with the objective of improving their preparation for college.

This proposal is designed to forge collaboration between De Anza College and partner high schools that address equity and access, align curriculum and instruction, and strengthen inter-segmental connections to support a seamless, successful transition from high schools to college education.

It aligns with the Core Equity Values by acknowledging and advocating for the multiple access points and varying educational goals that exist for students. Our objective to collaborate with high schools in this way is an endorsement and support of our larger community, including our intersegmental partners, our local communities, and local business, upon whom we depend to help our students. Through this work, we have a strong desire to create a culture where engagement, mutual respect, and meaningful interaction will benefit our entire campus community.

Purpose and Solution

The purpose of this proposal is to form strategic partnerships between De Anza College and high need partner high schools focused on increasing student success and advancing an equity agenda. In our initial work, we considered state recommendation to partner with high schools, and we were encouraged by the early achievements of CAPP (California Academic Partnership Program), particularly “CAPP Guided Pathways Alignment Project” report, which was initiated in 2018 in the Central Valley.

Key Activities, Timeline and Outputs

Activities	Start Date	End Date	Deliverable/Metric of Success
Select high schools that serve predominantly underrepresented and high needs students to help students explore academic interests and develop viable plans for college and identify appropriate partners at the high schools to offer transferable math classes to contact	6/29/2021	7/14/2021	Possible partners: Gunderson (San Jose Unified District) Lincoln (San Jose Unified District) Homestead (Fremont Union District) Fremont (Fremont Union District)
Draft and finalize introductory letter	7/15/2021	8/07/2021	Final draft is waiting for approval
Identify district administrators in charge of program	7/15/2021	8/07/2021	Contact information

Assumptions

Name processes / events that must happen / “go right” in order for this project to be successful, including processes outside of the project team’s direct control.

- 1- Send emails to high schools and their districts that serve predominantly underrepresented and high needs students to help students explore academic interests and develop viable plans for college.
- 2- Create and sustain positive communication and team building between interested high schools and De Anza College focused on essential mathematics and English language arts standards, effective pedagogy, and a college-going culture.
- 3- College will work with seniors at partner High Schools to prepare them for first year success in Math and English language arts at De Anza College.
- 4- Mathematics and English language arts alignment needs to be focused by both institutions’ faculty, meeting to align the math and English language arts expectation from high school Junior to Senior to ensure successful transition to college.

Campus Consultation and Impact Assessment

Tutoring Center, Outreach Program, MPS, Counselors, EPS Counselors, De Anza Mathematics Department, De Anza English Department, De Anza Institutional Research

Index of Supporting Documentation

CAPP Guided Pathways Alignment Project

Resources	Explanation
External Resources	N/A if not applicable.

Project Funds – One-Time Funds						
In this section, break out expenses by line item for new/additional <u>one-time</u> project costs.						
<ul style="list-style-type: none"> List estimated one-time costs for implementing project, for example: recruitment or training costs, new technology, software upgrades, and one-time meeting or travel costs. Do not include existing staff compensation or costs already incurred. 						
Expense Description	Y 21-22					Total
Describe expense.	\$ 0.00					\$ 0.00
Describe expense.	\$ 0.00					\$ 0.00
Describe expense.	\$ 0.00					\$ 0.00
Describe expense.	\$ 0.00					\$ 0.00
Describe expense.	\$ 0.00					\$ 0.00
Total	\$ 0.00					\$ 0.00
Explain Expenses	2 teachers from each high school. \$5,000/person during a year. Currently we have 4 schools on the list, and we can add 2 more in the future.					

Project Sustainability	
Project Costs after Y2021-22	N/A
Sustainability after Y2021-22	N/A

Please do not complete the below sections during the submission process. These sections are reserved for ongoing information gathering between reviewers and project team, as needed.

Stakeholder Review	Reviewed?	Details
Guided Pathways Leadership Team	Yes or No	Detail engagement including dates, participants, and feedback. Enter N/A if not applicable.
Guided Pathways Core Team	Yes or No	Detail engagement including dates, participants, and feedback. Enter N/A if not applicable.
Other Reviews	Yes, No, or N/A	Detail any others groups who have been engaged or consulted, including dates, participants, and their feedback. Enter N/A if not applicable.

Final Determination on Initiative

Summary Recommendation from Review Committee:

Include proposal name, brief description, costs, funding source and division.

___ Approved

___ Not Approved

___ Approved with the following modifications:

Additional comments:

Final Approval Body

Date