



ICC Advisor's Report
Wednesday, February 24, 2016

La Donna Yumori – Kaku, ICC Advisor
(408) 864-8692

Office Hours: Sign up on Club Room Door
Tu: 10:30 am - 11:30 am
Tu/Th: 3:30 pm – 4:30 pm
W: 9:30am - 10:30 am

ICCAdvisor@deanza.edu
<http://www.deanza.edu/clubs>

If I am not in the ICC Office, Please check inside the
Office of College Life/Student Activities Office

(New Info is in bold text)

F.Y.I.

- 1. Last ICC Agenda Meeting for Winter: Monday February 29 for Wednesday March 2, ICC Meeting. Please have your Club Budget Request form signed by 2 club officers and advisor in order for the budget request to be reviewed. Please request Club Banner funds so you will be ready for Spring Club Day.**
- 2. First ICC Agenda Meeting for Spring: Monday, April 11 for consideration for the first Spring ICC meeting on Wednesday, April 13. Please plan in advance for your budget request.**
- 3. Club Fundraising Event: Please see me before so we can discuss a fundraising event for your club.**
- 4. De Anza Visual Performing Arts Center (VPAC) and Conference Room A/B: Please see me about having a event in these rooms. Clubs need to plan early. Clubs may request ICC funds to help with expenses. There is no room rental but there are technical staff, equipment usage, clean up charges in the VPAC. There are clean up charges for Conf. Rm A/B. There will be Security charges if the club charges admission or donation to the event or if event is on a holiday. Club Advisor MUST be present of Club Events in the VPAC or Conference Rm A/B.**
- 5. Club Advisor(s) must be present at Club Events that use the club name or club funds ON or OFF campus.**
- 6. De Anza Club Accounts now online: The web link for club reports is listed below. A great big thank you goes out to Dennis for making this available.
http://www.deanza.edu/studentaccounts/reports_club.html**

ICC Important Dates

- **Wed. March 2** **ICC Meeting / Concessions for April 4**
- **Wed. Mar. 9** **IC C Winter Finale/ICC/Club Photo show/Appreciation/New ICC Officers Sworn In/
Drawing, Refreshments**

Sign Up on Clipboards at ICC Meeting/ Office of College Life

- **Welcome Week, April 4-7, 2016**
- **De Anza Open House for High School Students. Saturday April 30. Deadline Friday April 18**