

**DE ANZA COLLEGE
CURRICULUM COMMITTEE MEETING**

Tuesday, January 14, 2025

2:30pm – 4:00pm

Location: Staff Development Lab – MLC 243

2024-2025 Curriculum Committee Distribution List:

VOTING MEMBERS (17) 9 - quorum	DIVISION/DEPT	EXT	NON-VOTING MEMBERS	DIVISION/DEPT	EXT
Appio, Mike	AT	8283	Judson, Zack	Faculty Vice Chair	8427
Kalpin, Bob	BH	8843	Woodbury, Erik	Academic Senate	5722
Marquez, Marco Mjelde, Elizabeth	CA	5719 8433	Clark-Tillman, Mary	Curriculum Coordinator	8379
Fritz, Michele Li, Sandra	CB	8615 5736	Chang, Mi	Curriculum Secretary	8544
Chu, Ryan	DASG	8239	Egbert, Ashley	Curriculum Secretary	5756
VACANT	DASG	8239	VACANT	Noncredit Representative	
Phongsamran, Cathy	DS	5807	Galoyan, Nazy	Dean, A & R	8292
Liu, Hua-Fu	IC	5324			
Endow, Katelyn	LA	8394			
Endow, Katelyn	LR	8394			
D'Agostino, Joe	PE	8886			
Deming, Chris	PS	8774			
Gabriel, Ramona	SS	8561			
Inoue, Betty	ST	8396			
Ray, Thomas	Division Dean Representative	8477			
Felton, Derrick	FA Representative				
Steiner, Christa	Articulation Officer	8396			
Bliss, Sam	Administrative Co-Chair, tie vote	8546			
Singh, Sukhjit	Faculty Co-Chair, tie-vote	5566			
Judson, Zack	Content Review Liasion	8427			

Bold = CAT (Curriculum Advisory Team)

NOTE: Weekly meeting materials are available on the Curriculum website, <http://deanza.edu/curriculum/>

Cc: All Division Deans, Division Administrative Assistants

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AGENDA

1. Approval of today’s agenda

2. Approval of minutes from:

a. December 3, 2024, Minutes

3. CONSENT CALENDAR:

a. Date: November 22, 2024
From: Fatemeh Yarahmadi
To: Curriculum Committee
Subject: Deletion, effective, Fall 2026

Delete:
MATH 241
MATH 242
MATH 243

-signed by Fatemeh Yarahmad
-signed by Mehrdad Khosravi, PS Division Dean

4. ACTION CALENDAR (effective fall 2025 unless otherwise noted):

If a course is passed by the Curriculum Committee, it is “**conditionally approved**” pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

a.	<p>KNES 25A Initiator: Rachel Catuiza Title: Stretching</p> <p>Online</p>
b.	<p>KNES 25AX Initiator: Rachel Catuiza Title: Stretching</p> <p>Online</p>
c.	<p>DMT 77A Initiator: Mike Appio Title: Special Projects in Manufacturing and CNC/Mastercam Certification Level 1 Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>

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d.	<p>DMT 77B Initiator: Mike Appio Title: Special Projects in Manufacturing and CNC/Mastercam Certification Level 2 Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
e.	<p>DMT 77C Initiator: Mike Appio Title: Special Projects in Manufacturing and CNC/Mastercam Certification Level 3 Unit(s): 2 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
f.	<p>JOUR 62A Initiator: Farideh Dada Title: Freelance Reporting for Student Media Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>
g.	<p>JOUR 62B Initiator: Farideh Dada Title: Freelance Photography for Student Media Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>

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h.	<p>JOUR 62C Initiator: Farideh Dada Title: Freelance Video Production for Student Media Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>
i.	<p>JOUR 62D Initiator: Farideh Dada Title: Freelance Digital Production for Student Media Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>
j.	<p>JOUR 62E Initiator: Farideh Dada Title: Freelance Graphic Production for Student Media Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>
k.	<p>JOUR 62F Initiator: Farideh Dada Title: Freelance Copy Editing for Student Media Unit(s): 1 Lab Hour(s): 3</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>

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l.	<p>JOUR 90 Initiator: Farideh Dada Title: Introduction to Multimedia Reporting Unit(s): 4 Lec Hour(s): 4</p> <p>5-Year Review Program Applicable CSU Transferable Online & Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>
m.	<p>KNES 2B Initiator: Danielle Altman Title: Deep Water Running Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p>See Appendix A for required and/or recommended changes.</p>
n.	<p>KNES 2BX Initiator: Danielle Altman Title: Deep Water Running Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p>See Appendix A for required and/or recommended changes.</p>
o.	<p>KNES 5B Initiator: Rachel Catuiza Title: High Intensity Indoor Cycling Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p>See Appendix A for required and/or recommended changes.</p>

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p.	<p>KNES 5BX Initiator: Rachel Catuiza Title: High Intensity Indoor Cycling Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p>See Appendix A for required and/or recommended changes.</p>
q.	<p>KNES 9A Initiator: Cheryl Owiesny Title: Interactive Cardiovascular Fitness and Activity Tracking 1 Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>
r.	<p>KNES 9AX Initiator: Cheryl Owiesny Title: Interactive Cardiovascular Fitness and Activity Tracking 1 Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>

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s.	<p>KNES 9B Initiator: Cheryl Owiesny Title: Interactive Cardiovascular Fitness and Activity Tracking 2 Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>
t.	<p>KNES 9BX Initiator: Cheryl Owiesny Title: Interactive Cardiovascular Fitness and Activity Tracking 2 Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>
u.	<p>KNES 19B Initiator: Rusty Johnson Title: Strength Development 2 Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p>See Appendix A for required and/or recommended changes.</p>

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v.	<p>KNES 19BX Initiator: Rusty Johnson Title: Strength Development 2 Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE</p> <p>See Appendix A for required and/or recommended changes.</p>
w.	<p>MUSI 9A Initiator: James Schneider Title: Jazz Piano I Unit(s): 1.5 Lec Hour(s): 1 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
x.	<p>MUSI 9B Initiator: James Schneider Title: Jazz Piano II Unit(s): 1.5 Lec Hour(s): 1 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
y.	<p>MUSI 9C Initiator: James Schneider Title: Jazz Piano III Unit(s): 1.5 Lec Hour(s): 1 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>

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5. OTHER BUSINESS:

- a. Course Sunset Policy Consideration: 1. Suspend or 2. Delete – Singh
 - Depending on decision on Course Sunset Policy – List of courses to be marked for suspension or deletion
- b. eLumen Workflow Updates and eLumen Reports Training – Chang
- c. Public Comments

6. MEETING ADJOURNED

**DE ANZA COLLEGE
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APPENDIX A

<u>DMTD077A</u>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper

<u>DMTD077B</u>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper

<u>DMTD077C</u>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Specification - Methods of Evaluation	Required	Edit or add a sub-topic indicating the final exam/project/paper

<u>JOURD062A</u>		
Area	Edit Type	Edit

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Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

JOURD062B

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

JOURD062C

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

JOURD062D

**DE ANZA COLLEGE
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Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

JOURD062E

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

JOURD062F

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential Student Materials	Required	If adobe creative suite is needed, please state that. Otherwise please remove.
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

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<u>JOURD090.</u>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Specification - Essential Student Materials	Required	Please remove access to internet but keep the need for a computer with camera
Specification - Essential Student Materials	Required	If adobe creative suite is needed, please state that. Otherwise please remove.
Specification - Essential College Facilities	Required	Please remove access to internet as it is assumed all classes have internet
Specification - Essential College Facilities	Required	If adobe creative suite is needed, please state that. Otherwise please remove.

<u>KNESD002B</u>		
Area	Edit Type	Edit
Specification - Methods of Evaluation	Required	Review texts/references and update to reflect current publication/years. Ensure the same edit between KNES 2B and KNES 2BX
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. C. "Ability" to utilize the basic concepts of exercise physiology. Verb first. Consider "Utilize..." . Ensure the same edit between KNES 2B and KNES 2BX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

De Anza GE Form

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Area	Edit Type	Edit
Criteria 2	Required	Need to add “written” communication with collaborative exercises besides oral communication.

<u>KNESD02BX</u>		
Area	Edit Type	Edit
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Ensure the same edit between KNES 2B and KNES 2BX
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. C. "Ability" to utilize the basic concepts of exercise physiology. Verb first. Consider "Utilize..." . Ensure the same edit between KNES 2B and KNES 2BX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

<u>KNESD005B</u>		
Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 5B and KNES 5BX
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Ensure the same edit between KNES 5B and KNES 5BX

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Area	Edit Type	Edit
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Criteria 1	Required	Add "#1" after "Method of Evaluations" to indicate which section it refers to.
Criteria 2	Required	Need to add “oral” communication exercises.
Criteria 6	Required	Add "#4" after "Method of Evaluations" to indicate which section it refers to.

KNESD05BX

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 5B and KNES 5BX
Specification - Examples of Primary Texts and References	Required	Review texts/references and update to reflect current publication/years. Ensure the same edit between KNES 5B and KNES 5BX

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Area	Edit Type	Edit
Criteria 1	Required	Add "#1" after "Method of Evaluations" to indicate which section it refers to.
Criteria 2	Required	Need to add “oral” communication exercises.
Criteria 6	Required	Add "#4" after "Method of Evaluations" to indicate which section it refers to.

KNESD009A

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 9A and KNES 9AX

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Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. E. Replace "Comprehend." Ensure the same edit between KNES 9A and KNES 9AX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. F. Replace "Comprehend." Ensure the same edit between KNES 9A and KNES 9AX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Add "#1" after "Course outline" to indicate which section it refers to.
Criteria 2	Required	Please specify if the fitness program design meets the written assignment requirement.
Criteria 5	Required	Please make sure that this entry is consistent with KnesD09AX.
Criteria 6	Required	Add "#4" after "Method of Evaluations" to indicate which section it refers to.
Criteria 6	Required	Please make sure that this entry is consistent with KnesD09AX.

KNESD09AX

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 9A and KNES 9AX

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Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. E. Replace "Comprehend." Ensure the same edit between KNES 9A and KNES 9AX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. F. Replace "Comprehend." Ensure the same edit between KNES 9A and KNES 9AX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

De Anza GE Form

Area	Edit Type	Edit
Criteria 2	Required	Please specify if the fitness program design meets the written assignment requirement.
Criteria 5	Required	Please make sure that this entry is consistent with KnesD09A.
Criteria 6	Required	Please make sure that this entry is consistent with KnesD09A.

KNESD009B

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 9B and KNES 9BX
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. F. Replace "Comprehend." Ensure the same edit between KNES 9B and KNES 9BX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

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Area	Edit Type	Edit
Criteria 1	Required	Need to indicate which section it refers to.
Criteria 2	Required	Need to indicate which section it refers to.
Criteria 2	Required	and add oral and collaborative exercises
Criteria 3	Required	Need to indicate which section it refers to.

KNESD09BX

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 9B and KNES 9BX
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. F. Replace "Comprehend." Ensure the same edit between KNES 9B and KNES 9BX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Need to indicate which section it refers to.
Criteria 2	Required	Need to indicate which section it refers to.
Criteria 2	Required	Please add oral and collaborative exercises.
Criteria 3	Required	Need to indicate which section it refers to.
Criteria 4	Required	Please complete this section.
Criteria 5	Required	Please complete this section.

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KNESD019B

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 19B and KNES 19BX

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Cite the area the response is coming from
Criteria 2	Required	Cite the area the response is coming from
Criteria 2	Required	and add oral and written communication with collaborative exercises
Criteria 3	Required	Cite the area the response is coming from
Criteria 4	Required	Cite the area the response is coming from
Criteria 5	Required	Cite the area the response is coming from
Criteria 6	Required	Cite the area the response is coming from

KNESD19BX

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure the same edit between KNES 19B and KNES 19BX

De Anza GE Form

Area	Edit Type	Edit
Criteria 1	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.
Criteria 2	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.

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Criteria 2	Required	and add oral and written communication with collaborative exercises
Criteria 3	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.
Criteria 4	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.
Criteria 5	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.
Criteria 6	Required	Need to specifically indicate which section it refers to, such as Outline 1, 2, or 3.

MUSID009A

Area	Edit Type	Edit
Outline - Course Outline	Required	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs. A. Replace "Understand.."
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

MUSID009B

None		
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MUSID009C

None		
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